



February 16, 2018

Dear Senior Students & Families:

**Graduation ceremony planning** is underway for the Schnee Learning Center Class of 2018! Please read the information below very carefully. It is critical that these deadlines be met to ensure that your child can participate in this ceremony. If your senior has completed all high school requirements including passage of all Ohio Graduate Tests, his/her last official day of school is **Friday, May 11, 2018**.

#### Graduation Fee

Graduation Fee—all ceremony activities	\$50, which is due no later than <b>Friday, May 04, 2018</b>
Graduation Fee—in absentia	\$15, which is due no later than <b>Friday, May 04, 2018</b>

#### Graduation Planning

Graduation Guests	Each graduate may invite 20 guests
Cap & Gown	Distributed at graduation practice
Graduation Payment Form	Complete the enclosed Graduation Payment Form <b>Return no later than Friday, May 04, 2018</b>
Breakfast, Practice & Awards – May 15, 2018 <b>MANDATORY</b>	<b>9:30 to 12:30</b> —Senior Breakfast, Awards Ceremony, mandatory practice, cap/gown pickup after practice on <b>Tuesday, May 15, 2018</b>

#### Graduation Ceremony: Thursday, May 17, 2018

6:00 p.m.	Doors open at The Auditorium at Cuyahoga Falls High School, 2300 4 <sup>th</sup> Street, Cuyahoga Falls All graduates must report to the cafeteria at this time
6:30	Group Picture
7:00	Guests Arrive
7:15	Graduate Line-up
7:30	Graduation Ceremony
8:30	Pictures. See below for information.

A photographer will be taking a group picture before the ceremony as well as individual pictures of each graduate. Order forms are included in your Graduation packet.

Payment for cap and gown, along with the **Graduation Payment Form** is due to Schnee by **Friday, May 4, 2018**. Payment may be made with cash, checks, or money orders. Please make checks or money orders payable to Schnee Learning Center.

Contact Mrs. Kiehl at 330-922-1966 or [cf\\_kiehl@cfalls.org](mailto:cf_kiehl@cfalls.org) if you have any questions or concerns.

Thank you for your cooperation,

Tony Pallija  
Executive Director