



RECORD OF MINUTES OF BOARD OF DIRECTORS MEETING  
SCHNEE LEARNING CENTER

April 12, 2023  
5:30 pm

I. CALL TO ORDER at 5:30 pm

A. ROLL CALL

- |                       |         |
|-----------------------|---------|
| 1. Mrs. Susan Spinner | PRESENT |
| 2. Mrs. Rachel Loza   | ABSENT  |
| 3. Mrs. Jessica McCoy | PRESENT |
| 4. Mr. Gary Miller    | PRESENT |
| 5. Paul Colavecchio   | PRESENT |

B. WELCOME

II. COMMENTS FROM THE PUBLIC

III. Board of Directors Recommendations

- A. It is recommended that the Board of Directors approve the minutes for the February 15, 2023 board meeting and approve the agenda for today's February 15, 2023 Board of Directors Meeting. Attachments A & B.

It was moved by Colavecchio; seconded by McCoy

**2023-18** Roll Call: Miller, Aye; Spinner, Aye; McCoy, Aye; Colavecchio, Aye

**Motion carried. Approved 4-0**

- B. It was recommended that the Board of Directors approve the following policies, forms and/or house bills.

N/A for this month.

- C. It is recommended that the Board of Directors approve the 2023-2024 School Calendar, Attachment C.

It was moved by Colavecchio; seconded by McCoy

**2023-19** Roll Call: Miller, Aye; Spinner, Aye; McCoy, Aye; Colavecchio, Aye

**Motion carried. Approved 4-0**

D. It is recommended that the Board of Directors approve the tentative 2023 graduation list, Attachment D.

It was moved by Colavecchio; seconded by McCoy

**2023-20** Roll Call: Miller, Aye; Spinner, Aye; McCoy, Aye; Colavechhio, Aye

**Motion carried. Approved 4-0**

E. It is recommended that the Board of Directors approve the new contract with Summit Educational Services Center for 2023-2024 staffing services, Attachment E.

It was moved by Colavecchio; seconded by McCoy

**2023-21** Roll Call: Miller, Aye; Spinner, Aye; McCoy, Aye; Colavecchio, Aye

**Motion carried. Approved 4-0**

F. It is recommended that the Board of Directors approve the purchase of a kitchen warmer from Rizzi Inc., for \$2,590.90. The purchase will be 100% reimbursed from the Ohio Department of Education Food Service Equipment Grant, Attachment F.

It was moved by Spinner; seconded by McCoy

**2023-22** Roll Call: Miller, Aye; Spinner, Aye; McCoy, Aye; Collavecchio, Aye

**Motion carried. Approved 4-0**

G. It is recommended that the Board of Directors approve the purchase and use of a cannabis swab test kit for \$135, Attachment G.

It was moved by Spinner; seconded by McCoy

**2023-23** Roll Call: Miller, Aye; Spinner, Aye; McCoy, Aye; Collavecchio, Aye

**Motion carried. Approved 4-0**

H. It is recommended that the Board of Directors approve the Financial Statement for February and March 2023, as well as the May 5 Year Forecast, Dave Massa to report, Attachment I.

It was moved by Colavecchio; seconded by McCoy

**2023-24** Roll Call: Miller, Aye; Spinner, Aye; McCoy, Aye; Collavecchio, Aye

**Motion carried. Approved 4-0**

I. Comments from the Executive Director –

Enrollment is 102 students as of April 12th, 2023

The Principal/Director will be responsible for informing the Board of Directors of the number of complaints made under Title IX every month. Please know that there were 0 complaints filed for the months of 2023.

2 suspensions and 0 expulsion hearings for the Month of March, 2023.

Our report on acts of bullying and harassment was again minimum. We had 1 documented case for 2023. We will continue to work on a "No Cell Phone" policy in our classroom this year and improve our PBIS program. Social media continues to challenge us. Our Attendance percent for the last nine weeks was 68.03 %. Ms. Kotabsh senior English class continues to perform community service by volunteering to read once a week at the Summit ESC Pre-K program. We continue to work with the VIA program who are providing mentors from local Industries to share Career & Tech ideas.

The New SST8 report with a new audit of Special Education and percentage of students on IEPs is finished. Mrs. Friedl and I have reviewed these issues with SSTB. We have addressed our Special Needs students' graduation and drop out rate and prepared a new plan for 2023-2024. This was finished last Friday, March 31st. Mrs. Friedl, Mrs. Taylor and I all worked over spring break to complete this task. There will also be updated special education model policies to ensure compliance with Ohio Law at our May 17th board meeting.

1 truancy filed during March, 2023.

Residency Verification was completed for March and April, 2023.

Community Schools calendars must be in attendance for 920 hours per school year. We have 340 minutes per day, times 171 student days, divided by 60, that equals 969 hours. We had one calamity day so far this school year.

All building safety and health policies have been addressed, and work orders filed with the Cuyahoga Falls Maintenance Office. We are waiting for our April inspection from the Summit County Health Department. All safety forms are now online. ARP ESSER funds have been updated and reported.

The Board and Director must complete the Sunshine Law training each year.

We conducted seven fire drills already at the school, and had the Cuyahoga Falls Police Department conduct two lock-down procedures with students and staff. We had two tornado drills so far this spring. We also had the Cuyahoga Falls Police Department drug dog check all the lockers twice this year. No drugs found.

We also mailed home 30 private letters to potential May 2023 graduates. Commencement will again be at Cuyahoga Falls Auditorium on May 16th. We will want to continue our contract with Child Guidance and Family Solutions, but our Current mental health counselor Adam has accepted another position. He has Recommended Samantha to replace him. We have applied for grant funds to assist With funding this service. Adam services about 25 of our current students. We are planning to provide a free summer school this summer for our students. We plan Use our Esser 111 funds and look to buy new chromebooks and laptops for students and Staff this summer. Mrs. Taylor and I will be traveling to Independence this summer to Get certification in the Ohio Teachers Evaluations System 2.0. This is a 3 day training.

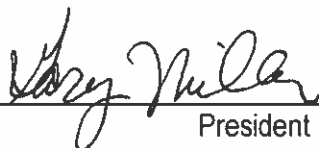
The next scheduled Board of Directors regular meeting will be held on May 17, 2023 at 5:30PM according to the approved schedule, at Schnee Learning Center.

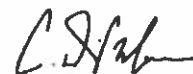
V. Adjournment at 6:45 PM

It was moved by Colavecchio; seconded by Spinner

2023-25 Roll Call: Miller, Aye; Spinner, Aye; McCoy, Aye; Colavecchio, Aye

**Motion carried. Approved 4-0**

  
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President

  
\_\_\_\_\_  
Treasurer

"Molding Our Students to be Accepting, Insightful, and Compassionate"

SCHNEE  
SHARKS